

## Bilingual Staff Accountant, Expert Accounting Mega Group Inc. – Saskatoon office

Are you ready to be a part of something bigger? As one of Canada's Best Managed Companies, Mega Group values the talents and abilities of our employees and seeks to foster an open, cooperative, and flexible environment in which employees can thrive. Being a proudly Canadian company means we're always looking for smart, enthusiastic, and passionate team members who reflect the communities we serve. Join our team today and take pride in helping our neighbours turn their businesses into success.

Make an impact with our Expert Accounting team as a **Bilingual Staff Accountant** in our **Saskatoon** office.

### What you will do:

- Accounts payable duties including invoice entry, matching vendor invoices to purchase orders, and supplier reconciliations.
- Process and balance daily bank deposits.
- Process pre-authorized withdrawals for clients on a weekly basis.
- Payroll entries including source deduction remittances.
- General journal analysis and account reconciliation.
- Act as a point of contact to resolve client/vendor account queries.
- Month end process:
  - assist in preparing the permanent file
  - create and post entries
  - account reconciliation
  - assist in financial analysis when required
- Assist in the design and delivery of all financial reports required to evaluate achievement of corporate objectives.
- Assist in the completion of financial reporting tools and the related staff education.
- Participate in the annual external audit as well as any tax audits as required.
- Assist with other functions as required.

### Who you offer:

- Minimum five (5) years of full cycle accounting experience in a small business environment.
- Bachelor's Degree or Diploma majoring in Accounting is required.
- Bilingualism is required (English/French).
- Payroll experience is preferred.
- Solid working knowledge of GAAP and relevant tax and regulatory requirements.
- Advanced computer skills with experience using a variety of accounting software programs, and ability to learn new programs quickly.
- Professional written and oral communication.
- Strong analytical and problem solving skills.
- Proficient in Microsoft Office suite; specifically Word and Excel.
- Able to work independently and is a self-starter



**What we offer:**

- Health and Dental coverage
- Health Care Spending Account
- Lifestyle Account
- Gainshare
- RRSP Plan
- Employee Assistance Program
- Social and charity committees
- Remote & hybrid work possibilities
- Healthy work-life balance
- Positive company culture
- Training and development opportunities
- The personal fulfillment of supporting local businesses

**Who we are:**

Making independent retailers stronger is not just a tagline, it is our entire reason for being. For more than 55 years, Mega Group has provided a competitive edge to like-minded Canadian independent home goods retailers by providing programs and services that save them time and money. Entirely member-owned, Mega Group provides the combined expertise and scale in the areas of Retail financial support, Digital business, and Business Fundamentals that our members cannot easily access or afford on their own.

**Want to learn more? Check out our [website](#) and follow us on [Facebook](#).**

*Our goal is to support local businesses. We believe the best way to do that is by building a team with various backgrounds, cultures, and perspectives to help make our vision a reality. Diversity and inclusion fuel our innovative solutions and unite us with our members and the communities we serve. We have a nationwide, multicultural, and diverse member base - we want to reflect that inside our walls.*

***Please apply in confidence to [hr@megagroup.ca](mailto:hr@megagroup.ca)***

*\*Please note that only those candidates selected for an interview will be contacted.*