



Are you ready to be a part of something bigger? As one of Canada's Best Managed Companies, Mega Group values the talents and abilities of our employees and seeks to foster an open, cooperative, and flexible environment in which employees can thrive. Being a proudly Canadian company means we're always looking for smart, enthusiastic, and passionate team members who reflect the communities we serve. Join our team today and take pride in helping our neighbours turn their businesses into success.

Make an impact with our Merchandising team as a **Merchandising Coordinator - Furniture & Bedding** in our **Boucherville** office.

What you will do:

- **Merchandising Coordination & Execution**
 - Support the execution of merchandising programs, vendor promotions, and catalog initiatives.
 - Maintain accurate and current product assortments, pricing, terms, and program details.
 - Coordinate container and group-buy opportunities, managing timelines, logistics, and participation.
 - Collaborate with marketing to ensure merchandising initiatives are effectively promoted across digital, print, and event platforms.
 - Ensure online catalogs and product listings are accurate and optimized for best-in-class presentation and customer experience.
 - Analyze merchandising and digital performance data to identify improvements in product presentation and click-through rates.
 - Continuously seek and implement opportunities to improve processes and program efficiency.
- **Vendor, Member & Internal Communication**
 - Act as a primary liaison between vendors, the merchandising team, marketing, and member retailers.
 - Distribute all product, pricing, and promotional information clearly and on time.
 - Respond to vendor and member inquiries regarding programs, promotions, and adjustments.
 - Gather and act on feedback from members and suppliers to improve program performance.
 - Ensure consistent communication of strategies, promotions, and updates to members through meetings, newsletters, and events.
 - Support visibility and engagement with members through trade shows, vendor meetings, and buying events.
- **Reporting & Data Management**
 - Compile sales and performance reports to evaluate program success and identify growth opportunities.
 - Maintain product and vendor databases to ensure accuracy and accessibility.
 - Work with analytics teams to track participation, performance, and product trends.
 - Prepare presentations, reports, and promotional summaries for internal and member communications.



What you offer:

- Post-secondary education in Business, Merchandising, Marketing, or a related field.
- 2–3 years of experience in merchandising coordination, vendor relations, or retail buying; experience within a buying group or cooperative is a strong asset.
- Proficiency (written and oral) in both English and French is required, as this position requires regular communication with English-speaking employees, members, and suppliers across Canada and the United States.
- Strong analytical and problem-solving abilities.
- Excellent written and verbal communication skills.
- Highly organized and detail-oriented with the ability to manage multiple priorities and deadlines.
- Proficient in Microsoft Office 365 (Excel, PowerPoint, Outlook)
- Experience with database or ERP platforms is considered an asset.

What we offer:

- Health and Dental coverage
- Health Care Spending Account
- Lifestyle Account
- Gainshare
- RRSP Plan
- Employee Assistance Program
- Social and charity committees
- Hybrid work possibilities
- Healthy work-life balance
- Positive company culture
- Training and development opportunities
- The personal fulfillment of supporting local businesses

Who we are:

Making independent retailers stronger is not just a tagline, it is our entire reason for being. For over 60 years, Mega Group has provided a competitive edge to like-minded Canadian independent home goods retailers by providing programs and services that save them time and money. Entirely member-owned, Mega Group provides the combined expertise and scale in the areas of Retail financial support, Digital business, and Business Fundamentals that our members cannot easily access or afford on their own.

Want to learn more? Check out our [website](#) and follow us on [Facebook](#).

Our goal is to support local businesses. We believe the best way to do that is by building a team with various backgrounds, cultures, and perspectives to help make our vision a reality. Diversity and inclusion fuel our innovative solutions and unite us with our members and the communities we serve. We have a nationwide, multicultural, and diverse member base - we want to reflect that inside our walls.